

Meeting minutes of Town Council on 8-1-17  
As reviewed, approved, and accepted by the Town Council on September 12, 2017

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:31 p.m. Council Members Jim O’Hair, Charles Bradsher, Tom Burke and Paul Simonetti were present. The Treasurer, Clerk and Assistant Clerk were also present as were four residents.

Minutes: The minutes from the Town Council Meeting that was held on June 6, 2017 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of July 2017. Total Income for the month of July was \$17,255 with \$1,150 coming from Permits & Fees-Other and \$14,455 coming from Real Property Tax. In the CIP fund, \$83 was Interest Income and \$625 was Highway Income. Major Expenses for the month of July were \$3,000 for Repairs and Maintenance, \$3,482 for Grounds Maintenance and \$3,023 for Waste Collection. The Total Expenses for the month of July 2017 were \$27,890. General Net Income for the month of July was \$-10,635 with -\$10,322 in the CIP fund. Looking at the Balance Sheet for the month of July 2017, the fund balances for the general fund was \$1,074,753 for the CIP account, the balance was \$154,054 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for July 2017 was \$2,131,862.

Council Member O’Hair made a motion to approve the July Treasurer’s report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Committees and Board Reports

Old Business

Eagle Scout Project: Mayor Ruspi notified the Council that Dominick Hoffman’s Eagle Scout project has been withdrawn.

Town Hall Painting: Primer had been applied to the south side of the Town Hall. During the sanding process, termite damage was discovered. Mayor Ruspi signed a contract with Wolmack to treat the area. He also signed a yearly contract for \$1200. An additional \$150 will be for annual treatments.

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Picnic: It was noted that there is a picnic meeting scheduled for Wednesday night at 7 p.m. and everything is on schedule.

New Business

Laytonsville Grove Home Elevations: David Duncan, Vice President for Land Development for CalAtlantic presented five different home designs in detail and with three to four elevations each. He answered questions from residents concerning gross elevation and sediment traps. Sheree Wenger for 6715 Maple Knoll Drive asked for clarification from the Council regarding the Town Ordinance for original grade classification. Mayor Ruspi instructed the Council to take until the September meeting, which will be held on September 12, to look at the home designs and any questions they may have should be sent to the Mayor, Town Clerk or David Duncan directly.

Home Site Plan: Mr. Brian Dribben addressed the Council and presented a schematic drawings of the house he wants to build on Lot 10 in the Rolling Ridge Subdivision. He is seeking information at this time as to what restrictions maybe in place before he purchases the lot.

Upcoming Hearings: Mayor Ruspi stated that the Board of Appeals will be meeting on August 15 to discuss the historic residence at 21532 Laytonsville Road. The owner is seeking a special exception to operate a landscaping/lawn service business in the historic district. If approved there will be an HDC hearing. The HDC will also have a hearing regarding parking lot lights for the Town Hall.

Community Standards: Council Member Tom Burke drafted a document as the result of discussion regarding any new home construction in the Town. He read the document for the record and the document was distributed to other members of the Council.

Street Light Standards: Mayor Ruspi stated that he is interested in forming a small group to establish guidelines for street lights.

Work Session: No work session is scheduled.

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Residents Forum: Eric Wenger of 6715 Maple Knoll Drive addressed the Council regarding the upcoming Board of Appeals hearing concerning the special exception for the property on 21532 Laytonsville Road. He read the permitted uses for a home in a residential historic section of Town from the Zoning Ordinance. He stated that the property owners are currently in violation of the Town Ordinance so there shouldn't be hearing. Mayor Ruspi responded by saying that the Planning Consultant and Town Attorney have looked at the Comprehensive Plan and the Town Ordinance and are both in agreement that there shouldn't be a hearing.

Council Member Jim O'Hair made a motion to bring to the attention of the Board of Appeals that in their opinion, (the Town Council's), is not appropriate to hold a hearing on this topic, (the special exception application, SE-02-17, submitted by Moises Figueroa), because it is not supported by the Zoning Ordinance of the Town of Laytonsville. Council Member Bradsher seconded the motion. ***Unanimously approved.***

This motion will be forwarded to the Board of Appeals.

Mr. Wenger also brought to the attention of the Council that there has been flooding on Maple Knoll Drive due to the heavy rain recently. The drainage ditches are not done. The drainage on Second Street and Sunset is operational and handled all the heavy rain. As to inquiries from the resident on Second Street regarding storm water management near her property, former Council Member Dave Preusch and the Montgomery County Storm Water Inspector have concurred that the storm water engineering plan in that area is working and well built.

Sheree Wenger of 6715 Maple Knoll Drive stated informed the Council that traffic is backing up past Maple Knoll Drive due to the round-about construction. It is dangerous and very difficult to make a right or left turn on to Rt. 108. She inquired if a sign stating not to block the intersection could be put up.

Adjournment: Council Member O'Hair made a motion to adjourn at 10:00 pm. Council Member Simonetti seconded the motion. ***Unanimously approved.***

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Respectfully submitted,

Lisa M. Whittington  
Assistant Clerk  
August 1, 2017

**Trash/Recycling Update**

**When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2017:**

**For Monday, September 4, Labor Day – Pick-up will be September 5**

**For Monday, December 25, Christmas Day – Pick-up will be December 26**

**For Monday, January 1, 2018, New Year's Day – Pick-up will be January 2**

**Please continue to separate recycling materials.**

**Please do not put yard waste or mulch out for the regular trash pick-up.**

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**Yard waste should be placed in brown bags.**

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.