

Meeting minutes of Town Council on 08-07-18

As reviewed, approved, and accepted by the Town Council on September 11, 2018

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:30 p.m. Council Members Charles Bradsher, Tom Burke, and James O’Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were ten residents and one guest.

Oath of Office: Mayor Ruspi administered the oath of office to Council Member Charles Bradsher and Clerk Charlene Dillingham.

Minutes: The minutes from Town Council Meeting that was held on July 10, 2018 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of July 2018. Total Income for the month of July was \$4,961 including the CIP with \$1,420 coming from Interest Income and \$2,325 coming from Income Taxes. Major Expenses for the month of July were \$3,201 for Payroll, \$6,267 for two months of Waste Collection and \$3,091 for Insurance. Total Expenses for the month of July were \$18,034. Total Net Income for the month of July was -\$13,073. Looking at the Balance Sheet for the month of July 2018, the fund balances for the General Fund was \$1,105,914 and \$158,858 for the CIP account. The total fund balance for the Town of Laytonsville for July 2018 was \$2,167,827.

Council Member O’Hair made a motion to approve the July Treasurer’s report subject to audit. Council Member Burke seconded the motion. *Unanimously approved.*

Committee/Board Reports

Planning Commission: Eric Wenger, Chair, reported the Planning Commission continues to work with Mayor Ruspi to pursue planning for the bypass with state and county officials.

Old Business

Executive Session: Mayor Ruspi explained the process that was followed for the Executive Session held on July 24, 2018. Assistant Clerk Joy Jackson read the following statement:

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*There was an Executive Session on July 24, 2018 from 7:15 to 8:20pm at the Town Hall.*

*The purpose was to obtain legal advice about parking in town.*

*Members who voted to meet in closed session: All*

*Persons attending closed session: Mayor Ruspi, Council Members Bradsher, Burke, O'Hair & Simonetti, Commission Planning Chair Eric Wenger, Board of Appeals Chair Jacob Cecere, Historic District Commission Chair Lisa Simonetti, Town Attorney Victoria Shearer, Clerk Charlene Dillingham and Assistant Clerk Joy Jackson.*

*The meeting was held by authority under § 3-305(b, (7) to obtain legal advice. Topics actually discussed were legal advice on parking matters and parking ordinance. There were no actions taken.*

Miller Park: Mayor Ruspi reviewed the status on the planning for Miller Park. The Town has been approved for some grant funds and work is ongoing with representatives from Lennar, the Parks and Trails Task Force and others to begin development on the park and the trail from Laytonsville Grove.

Eagle Scout Project: Resident, Brendan Deyo, introduced his son, Bryan Deyo. Bryan read his Eagle Scout project proposal to the Council. Mayor Ruspi said the Parks and Trails Task Force had some concerns about the comfort and possible tipping of the benches but the plans submitted were not available at that time. Mayor Ruspi said, if the project is approved, the Parks and Trails Task Force will determine where the benches are to be installed. Council Member O'Hair asked about the ongoing maintenance of the benches after they are installed. Council Member Bradsher stated Troop 1323 agreed to doing this as an ongoing community service project for the Troop. Brendan Deyo said he and his wife will contribute \$80.00 to the project and are requesting \$160.00 from the Town Council.

Council Member O'Hair made a motion to approve the project and to cover fifty percent of the final expenses of the project. Council Member Burke seconded the motion.

***Unanimously approved.***

Town Picnic: Mayor Ruspi said the Town Picnic will be held on September 15, 2018 and the next planning meeting is scheduled for August 16<sup>th</sup> at 7:00pm at the Town Hall.

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Sheree Wenger, resident, said the Picnic Committee has selected Lollipop Kids Foundation as this year's recipient. Mayor Ruspi said Sheree Wenger has been instrumental in finding worthy charities as beneficiaries of the picnic proceeds.

New Business

Enforcement of zoning ordinance: Mayor Ruspi reviewed an apparent ongoing violation of the Town's Zoning Ordinance. There was discussion about the need to enforce the Town's Zoning Ordinance and the steps that may need to be taken to pursue violations.

Council Member Burke made a motion to move forward to enforce the Zoning Ordinance. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Recommendation to review parking ordinance: Mayor Ruspi reviewed some complaints he has received about parking in different areas of the Town. There was discussion about the Town's Parking Ordinance and the need to update it as the Town continues to grow.

Council Member Burke made a motion to take the necessary steps to review the Town's Parking Ordinance up to and including consulting with the Town's counsel. Council Member O'Hair seconded the motion. ***Unanimously approved.***

MML Meeting Annapolis: Mayor Ruspi shared information on the Maryland Municipal League Fall Conference scheduled for October 10-12, 2018 in Annapolis.

Open Meetings Act Training: Mayor Ruspi stated the Maryland Open Meetings Act requires that someone who has taken and passed the online course be in attendance at all Town meetings. This includes Board and Commission meetings. Information on the course has been provided and he recommends taking the course in one session.

Work Session: No work session is scheduled.

Residents Forum:

Jim Mcaulay of 6709 Maple Knoll Drive shared the following concerns he has experienced as the Laytonsville Grove subdivision is being developed:

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dust and dirt, excessive mosquitoes, an open manhole covered with a barrel, landscaping not being maintained, rocks thrown on to his property, storm water management pond and swales not draining as expected, speed bumps ineffective in slowing traffic, lack of response from Lennar representatives.

A resident from 6705 Maple Knoll Drive said the lack of mowing is an eyesore and the mosquitoes are particularly bad in the front of her property.

Eric Wenger of 6715 Maple Knoll Drive said he supports what his neighbors are saying. He said where the sidewalk ends on Maple Knoll drive is currently owned by Lennar and the storm water management pond is currently owned by Mr. Stadler. He stated that the speed bumps should be painted.

Sheree Wenger of 6715 Maple Knoll Drive said the speed bumps are ineffective and cars are speeding on the roads throughout Laytonsville Grove.

James O'Hair of 21726 Mobley Farm Drive shared that the Laytonsville Lions Club has initiated a capital campaign to purchase property and build a multipurpose facility. Jim Flood is the chairperson for this campaign and his email address is [jjflood@comcast.net](mailto:jjflood@comcast.net).

Adjournment: Council Member Burke made a motion to adjourn at 9:08pm. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk  
August 7, 2018

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**Trash/Recycling Update**

**When trash and recycling pick-up occur on Monday or Thursday holidays, the following day, Tuesday or Friday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2018:**

**For Monday, September 3, 2018 Labor Day – Pick up will be September 4**

**For Thursday, November 22, 2018 Thanksgiving – Pick up will be November 23**

**Please continue to separate recycling materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.**

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.