

Meeting minutes of Town Council on 3-5-19  
As reviewed, approved, and accepted by the Town Council on April 2, 2019

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:33 p.m. Council Members Charles Bradsher, James O’Hair and Paul Simonetti were present. Matt Quinn, President of the Greater Olney Civic Association was present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents.

Matt Quinn, President, Greater Olney Civic Association (GOCA): Mayor Ruspi introduced Matt Quinn, President, Greater Olney Civic Association (GOCA). Mr. Quinn said he had formerly served as Secretary of GOCA, was elected President in February and was attending the Town Council meeting to introduce himself and find common concerns. Mr. Quinn spoke about his efforts to create connections by meeting with other elected officials, chambers of commerce, businesses and places of worship. There was discussion about a current County proposal regarding accessory dwelling units, the proposed western Route 108 bypass and the proposed public safety radio tower in Olney.

Minutes: The minutes from the Town Council Meeting held on February 5, 2019 and the minutes from the Work Session held on February 19, 2019 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of January 2019. Total Income for the month of January was \$43,356 including \$855 from the CIP. The major source of income was \$4,307 from Income Tax and \$34,718 from Real Property Taxes. Major Expenses for the month of January were \$6,785 for Snow Removal and \$3,328 for Waste Collection. Total Expenses for the month of January were \$12,998. Total Net Income for the month of January was \$30,359. Looking at the Balance Sheet for the month of January 2019, the fund balances for the General Fund was \$1,170,174 and \$172,578 for the CIP account. The total fund balance for the Town of Laytonsville for January 2019 was \$2,245,806 including \$903,054 from Fixed Assets.

The Treasurer reviewed the Profit and Loss Report for the month of February 2019. Total Income for the month of February was \$39,495 including \$790 from the CIP. The major source of income was \$24,445 from Income Tax and \$11,224 from Personal Property Taxes. Major Expenses for the month of February were \$4,754 for Legal, \$12,485 for Snow Removal and \$3,328 for Waste Collection. Total Expenses for the month of February were \$25,221. Total Net Income for the month of February was

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\$14,273. Looking at the Balance Sheet for the month of February 2019, the fund balances for the General Fund was \$1,181,197 and \$173,368 for the CIP account. The total fund balance for the Town of Laytonsville for February 2019 was \$2,257,619 including \$903,054 from Fixed Assets.

Council Member O’Hair made a motion to approve the January and February Treasurer’s reports subject to audit. Council Member Simonetti seconded the motion. *Unanimously approved.*

Committee/Board Reports

Planning Commission: Eric Wenger, Chair, said the Planning Commission will be meeting on March 21, 2019 at 7:30p.m.

Old Business

MML Meeting – moved to April 11: Mayor Ruspi said the date of the Maryland Municipal League Chapter meeting which the Town is hosting has been changed to April 11, 2019. Mayor Ruspi encouraged the Council members to attend the meeting and to network with representatives from the other municipalities.

Parade and VIP Reception – May 18: Mayor Ruspi stated the Laytonsville Community Parade, scheduled for May 18, 2019, will be held rain or shine. Mayor Ruspi spoke with the Council members about walking during the parade and participating in the VIP Reception.

New Business

Introduce 5G Small Cell Ordinance 01-19: Mayor Ruspi said each Council member has received a copy of a draft ordinance prepared by the Town attorney regarding 5G small cell towers. Mayor Ruspi explained this draft ordinance was reviewed and discussed at the Work Session on February 19, 2019 and a Public Hearing will be held on March 19, 2019.

Introduce FY2019-2020 Budget: Mayor Ruspi stated the proposed FY 2019-2020 budget for the Town has been given to the Council members. Mayor Ruspi said a Public Hearing will be held on March 19, 2019.

Public Hearing – March 19 – 7:30p.m. – 5G Small Cell and Budget Hearings: Mayor Ruspi said Public Hearing on the proposed 5G Small Cell Ordinance and the proposed FY 2019-2020 Budget will be held on March, 19, 2019 at 7:30p.m.

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2<sup>nd</sup> Second Quarter Safety Inspector: The safety inspector for the second quarter will be Council Member Simonetti.

Election May 6, 2019: Mayor Ruspi stated the elections for Mayor and two Council member positions will be on Monday, May 6, 2019, from 3:00p.m. to 8:00p.m. at the Town Hall. Mayor Ruspi explained the filing period for candidates is March 8 through March 22, 2019. Mayor Ruspi said election judges are needed and asked the Council members to speak with residents about serving.

MML Recommendations for Elected Officials Roles and Responsibilities: Mayor Ruspi distributed “*So You Want To Be An Elected Official!*” and explained that he compiled this information from the Maryland Municipal League and his own experiences. Mayor Ruspi asked the Council members to review the document and stated he would like to share this with individuals running for an elected Town office this year.

Bulk Trash Pick-Up – April 29: Mayor Ruspi shared that the bulk trash pick-up for Town residents has been scheduled for April 29, 2019. There was discussion about the ways this information is communicated to the residents.

Goshen Annual Contract: Mayor Ruspi reviewed the changes to the Goshen Enterprises contract for 2019.

Council Member O’Hair made a motion to approve the Goshen Enterprises contract for 2019 as written. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Residents Forum:

Jill Ruspi of 7011 Brink Road said she has observed Montgomery County Police Officers pulling over vehicles in Town and expressed her appreciation for their response to people driving at excessive speeds through Town.

Adjournment: Council Member O’Hair made a motion to adjourn at 8:51pm. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk  
March 5, 2019

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**Election Judges Needed** – if you would like to serve as an election judge for the town election on Monday, May 6, 2019 – please contact the Town Hall at 301-869-0042.

**Trash/Recycling Update**

When trash and recycling collection are scheduled on a Monday or Thursday holiday, the pick-up will occur on Tuesday or the following Monday. The designated holidays follow the county transfer station schedule and will be as follows for 2019:

For Monday, May 27, 2019 Memorial Day – Pick up will be on May 28

For Thursday, July 4, 2019 Independence Day – Pick up will be on July 8

For Monday, September 2, 2019 Labor Day – Pick up will be on September 3

For Monday, November 11, 2019 Veterans Day – Pick up will be on November 12

For Thursday, November 28, 2019 Thanksgiving Day – Pick up will be on December 2

In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.

**Bulk Trash Pick-Up:** A bulk trash pick-up has been scheduled for April 29, 2019. Please visit the Town website for details.

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.