

Meeting minutes of Town Council on 12-5-17

As reviewed, approved, and accepted by the Town Council on January 9, 2018

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:29 p.m. Council Members Jim O’Hair and Paul Simonetti were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents.

Minutes: The minutes from the Town Council Meeting that was held on November 7, 2017 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of November 2017. Total Income for the month of November was \$17,680 with \$15,173 coming from Personal Property Tax. In the CIP fund, \$106 was Interest Income. Major Expenses for the month of November were \$1,160 for Accounting, \$3,103 for Payroll Expenses, \$4,013 for General Repairs and Maintenance and \$3,133 for Waste Collection. The Total Expenses for the month of November 2017 were \$14,152. There were no Expenses in the CIP account. General Net Income for the month of November was \$3,528. Looking at the Balance Sheet for the month of November 2017, the fund balances for the general fund was \$1,098,837 for the CIP account, the balance was \$143,553 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for November 2017 was \$2,145,444.

Council Member O’Hair made a motion to approve the November Treasurer’s report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Eric Wenger, Chairman of the Planning Commission, mentioned that there is a Planning Commission Meeting on December 14, 2017 at 7:30 p.m.

Old Business

NLC Service Line Program: Ashley Shiwarski presented the NLC Service Line Program to the Council at the November Town Council Meeting. Mayor Ruspi feels it is a good program, no cost to the Town and any resident can sign up or can cancel at any time without penalty. Repair cost of septic system pipes to the house would be \$7.75/month, of well pipes to the house would be \$5.75/month and pipes from the septic system inside the house would be at a cost of \$9.99/month. The program is co-sponsored by MML. Twelve municipalities in Maryland are currently enrolled in the program. Council

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Member O'Hair made a motion to approve the agreement as proposed. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Tree Lighting: The tree lighting was held December 1. Mayor Ruspi reported that it was a nice event and that there was close to 300 people in attendance. The fourth and fifth grade chorus from Laytonsville Elementary School sang. The event was sponsored by the Laytonsville Lions Club.

New Business

Legislative Update: State Senator, Craig Zucker is holding an information meeting on December 11 in Sandy Spring from 6 to 8 p.m. The meeting will be held in the Oak Room. The address is 1729 Brooke Road in Sandy Spring. The meeting is open to the public. Mayor Ruspi and Council Member O'Hair will be in attendance.

MML Winter Conference: The Annual MML Winter Conference will be held on February 1 and 2 in Annapolis. Mayor Ruspi will attend one day.

Work Session: No work session is scheduled.

Adjournment: Council Member O'Hair made a motion to adjourn at 7:46 pm. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
December 5, 2017

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Job Opening – Assistant Town Clerk – if you are interested in a part-time position as Assistant Town Clerk, please contact the Town Hall at 301-869-0042.

Election Judges Needed – if you would like to serve as an election judge for the town election on Monday, May 7, 2018 – please contact the Town Hall at 301-869-0042.

Trash/Recycling Update

When trash and recycling pick-up occur on Monday or Thursday holidays, the following day, Tuesday or Friday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2018:

For Monday, January 15, 2018, Martin Luther King Jr. Day – Pick-up will be January 16

For Monday, February 19, 2018, Presidents Day – Pick-up will be February 20

For Monday, May 28, 2018, Memorial Day – Pick-up will be May 29

For Monday, September 3, 2018 Labor Day – Pick up will be September 4

For Thursday, November 22, 2018 Thanksgiving – Pick up will be November 23

Please continue to separate recycling materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags.

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ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.