

Meeting minutes of Town Council on 11-7-17

As reviewed, approved, and accepted by the Town Council on December 5, 2017

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:30 p.m. Council Members Jim O’Hair, Charles Bradsher, Tom Burke and Paul Simonetti were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents. Guests Robert Diss and Christina Barto of Lindsey and Associates, Ashley Shiwarski from Utility Service Partners, and Richard Bienvenue of Our House were also present.

Minutes: The minutes from the Town Council Meeting that was held on October 3, 2017 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of October 2017. Total Income for the month of October was \$52,755 with \$1,187 coming from Interest Income, \$1,078 coming from Personal Property Tax and \$37,030 coming from Real Property Taxes. In the CIP fund, \$102 was Interest Income and 392 was Highway Income. Major Expenses for the month of October were \$3,694 for Payroll Expenses, \$2,845 for General Repairs and Maintenance and \$3,133 for Waste Collection and \$4,350 for Picnic Donation. The Total Expenses for the month of October 2017 were \$20,701. There were no Expenses in the CIP account. General Net Income for the month of October was \$32,053. Looking at the Balance Sheet for the month of October 2017, the fund balances for the general fund was \$1,094,844 for the CIP account, the balance was \$143,448 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for October 2017 was \$2,141,346.

Council Member O’Hair made a motion to approve the October Treasurer’s report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

New Business

Picnic Donation: Christina Pellegrino presented a check for \$4,350 to Richard Bienvenue from Our House. Mr. Bienvenue thanked the Town for their generosity. Mayor Ruspi then thanked Christina for all the work she had done on the picnic.

NLC Service Line Program: Ashley Shiwarski from Utility Service Partners addressed the Council regarding the NLC Service Line Program. This is a program offered through the Maryland Municipal League to provide low-cost repair service plans for broken or

Town Of Laytonsville
Town Council Meeting Minutes
11-7-17

leaking outside and inside water/well and sewer/septic lines. Mayor Ruspi urged the Council to examine and review the material and be prepared to discuss it further in December.

Audit Review: Mr. Robert Diss and Christina Barto from Lindsey and Associate gave an overview of the audit. Copies are available at the Town Hall.

Retaining Wall & Storm Water Management Systems in Laytonsville Grove: Eric Wenger, Planning Commission Chair presented two elements in the Laytonsville Grove subdivision that needed decision on ownership for ongoing maintenance. The first is a retaining wall on the northeast side of Barberry Lane. The wall was built to help support the road which will eventually be a town road. Mr. Wenger stated that he thought the town should assume responsibility for the wall. It was noted that part of the wall was on the Rosser property and legalities would need to be worked out. The second element to be considered is the storm water management dry wells on the resident's lots. Mr. Wenger stated that he felt the town should only maintain the public storm water management elements and not those on the private lots. Council Member Bradsher made a motion for the town to take maintenance of the retaining wall and for the property owners to maintain the storm water elements on their property. Council Member Simonetti seconded the motion. *Unanimously approved.*

MML Legislative Dinner: The Maryland Municipal Legislative Dinner is December 14 from 6:30 to 9 pm. Any Council Members that are interested in attending should let the Clerks know.

Tree Lighting: The tree lighting is December 1 at 7 p.m. and is sponsored by the Laytonsville Lions Club. The students from Laytonsville Elementary School will be singing, and refreshments will be provided.

Miller Park Tree Estimates: The Mayor stated that he has received four estimates to remove hazardous trees in Miller Park but he is not ready to make a recommendation at this time. He stated that the Tree Committee should look at the estimates and perhaps make recommendations to the Council.

Old Business

Town Of Laytonsville
Town Council Meeting Minutes
11-7-17

Medical Marijuana Dispensary Update: Per the manager of the shopping center, the vacant space will not be granted for use as a Medical Marijuana Dispensary. The management has been approached by a potential tenant who is interested in putting a community room in that space.

Roundabout Update: The roundabout is close to being completed. No date for completion was available at the meeting.

Storm Water Pond – Sunset Drive: The Clerk went back into the files and contacted former Council Members to gather information regarding the Storm Water Pond on Sunset Drive. Discussion is taking place with Montgomery County about having them take over maintenance of it.

Work Session: No work session is scheduled.

Residents Forum: Eric Wenger of 6715 Maple Knoll Drive complimented on how well the Mayor looks following his recent medical procedure. Regarding mosquito concerns in the storm water ponds in town, he stated that residents should make sure that their gutters are checked for standing water.

He also mentioned that there are some nice leaf colors to be seen. Maple trees that were supposed to be cut down on Maple Knoll Drive were saved and are very colorful.

With regards to the Roundabout, he feels the traffic path needs to be marked better. The purpose of the Roundabout is so that neighborhoods would have access to the future parkway.

Charles Hendricks of 7111 Brink Road stated that he was impressed by the Utility Service Program. He also stated that he felt the Roundabout will be a nice improvement when it is completed. His only concern is traffic yielding when he is riding his bike.

Council Member O’Hair of 21726 Mobley Farm Drive, inquired as to when leaf removal would occur on his street. Mayor Ruspi replied that it should take place after Thanksgiving. He also let everyone know that he had forms for the Lions Club Fruit and Nut Sale.

Town Of Laytonsville
Town Council Meeting Minutes
11-7-17

Adjournment: Council Member Burke made a motion to adjourn at 9:33 pm. Council Member O’Hair seconded the motion. *Unanimously approved.*

Respectfully submitted,

Charlene Dillingham
Clerk
November 27, 2017

Trash/Recycling Update

When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2017:

For Monday, December 25, Christmas Day – Pick-up will be December 26

For Monday, January 1, 2018, New Year’s Day – Pick-up will be January 2

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.