

Meeting minutes of Town Council on 1-8-19

As reviewed, approved, and accepted by the Town Council on February 5, 2019

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:34 p.m. Council Members Charles Bradsher, Tom Burke, James O'Hair and Paul Simonetti were present. Twenty four scouts and six adults from Boy Scout troop 1323 were present. The Treasurer, Clerk and Assistant Clerk were also present as were two residents.

Council Member Bradsher introduced Boy Scout Troop 1323 and said they were attending the Town Council meeting as they are working on their Citizenship in the Community merit badge.

Minutes: The minutes from the Town Council Meeting held on December 4, 2018 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of December 2018. Total Income for the month of December was \$7,945 including \$427 from the CIP. The major source of income was \$4,249 from Real Property Taxes. Major Expenses for the month of December were \$5,353 for Legal Expenses, \$8,690 for Grounds Maintenance, \$6,849 for Payroll Expenses and \$3,190 for Repairs and Maintenance at the Town Hall. Total Expenses for the month of December were \$30,471. Total Net Income for the month of December was -\$22,527. Looking at the Balance Sheet for the month of December 2018, the fund balances for the General Fund was \$1,146,306 and \$172,340 for the CIP account. The total fund balance for the Town of Laytonsville for December 2018 was \$2,221,701 including \$903,054 from Fixed Assets.

The Treasurer presented Income and Expense reports for July through December 2018. There was discussion about completing these reports on a quarterly basis with year-to-date income and expenses.

Council Member O'Hair made a motion to approve the December Treasurer's report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Committee/Board Reports

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Planning Commission: Eric Wenger, Chair, said the Planning Commission met in December and wanted to bring an item on the Proposed Zoning Map to the attention of the Town Council. Mr. Wenger showed an area on the Proposed Zoning Map that is designated R2 which the Planning Commission believes the Council should review to see if it should be designated as R3. There was discussion about R2 and R3 zoning and consulting the Town counsel. Mr. Wenger said he believed the Proposed Zoning Map may be updated at any time.

Old Business

Kitchen Repair: Mayor Ruspi reviewed the work that has been completed on the kitchen at the Town Hall. Mayor Ruspi encouraged those in attendance to look at the work that has been done.

Jones Farm Pond Repairs: Mayor Ruspi explained that Jones Farm Pond belongs to the Town but the County requires the Town to maintain its proper functioning. Mayor Ruspi said the pond was drained and the repairs were completed and approved by the County inspector.

Lollipop Kids Thank You Letter: Mayor Ruspi said the Town received a thank you letter from the Lollipop Kids Foundation which was the charitable organization selected to receive the proceeds from the Town picnic. Council Member O'Hair shared information about the charity.

New Business

Mennonite Students to Clean Town Hall: Mayor Ruspi said members of the Goshen Mennonite Church and students from the Sharon Mennonite Bible Institute are scheduled to clean the Town Hall on Saturday, January 19th from approximately 9:00a.m. until noon. Mayor Ruspi invited members of the Town Council to attend.

State Highway Administration Visit: Mayor Ruspi said representatives from the Maryland State Highway Administration will be meeting with him at the Town Hall on January 24, 2019 at 11:00a.m. to discuss traffic concerns, signs around the roundabout and the proposed bypass. Mayor Ruspi asked members of the Town Council to notify the Clerk if they are available to participate.

Sundown Road Culvert Repair: Mayor Ruspi said the County is going to repair the large hole on the side of Sundown Road which has been caused by erosion.

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Election – May 6 – Mayor and Two Council Seats: Mayor Ruspi stated the filing period for the May election for Mayor and two Council seats is March 8, 2019 - March 22, 2019 at 5:00p.m.

Safety Inspection: Council Member O’Hair provided the safety inspection for the fourth quarter. The safety inspector for the first quarter will be Council Member Bradsher.

MML Chapter Meetings: Mayor Ruspi said the Town will be hosting the Maryland Municipal League Chapter meeting on April 18, 2019. Mayor Ruspi asked the Council Members to attend the meeting and to engage with the representatives from other jurisdictions. Mayor Ruspi said the Council Members have received a copy of the MML Chapter meetings in their packets.

Parade Planning: Mayor Ruspi said a parade planning meeting is scheduled for January 30, 2019 at 7:00p.m. at the Town Hall.

Work Session: No work session is scheduled.

Residents Forum:

Bennet Bradsher of 21408 Laytonsville Road and Boy Scout Troop 1323 said tree roots are damaging the sidewalk on the north side of Sundown Road.

Liam Yackoski of 9824 Mainsail Drive and Boy Scout Troop 1323 said the timing on the traffic light at Route 108 and Brink/Sundown Roads should be changed to allow more traffic to get through the intersection.

Adjournment: Council Member O’Hair made a motion to adjourn at 8:30pm. Council Member Burke seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson
Assistant Clerk
January 8, 2019

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Election Judges Needed – if you would like to serve as an election judge for the town election on Monday, May 6, 2019 – please contact the Town Hall at 301-869-0042.

Trash/Recycling Update

When trash and recycling collection are scheduled on a Monday or Thursday holiday, the pick-up will occur on Tuesday or the following Monday. The designated holidays follow the county transfer station schedule and will be as follows for 2019:

For Monday, January 21, 2019 Martin Luther King, Jr. Day – Pick up will be on January 22

For Monday, February 18, 2019 Presidents Day – Pick up will be on February 19

For Monday, May 27, 2019 Memorial Day – Pick up will be on May 28

For Thursday, July 4, 2019 Independence Day – Pick up will be on July 8

For Monday, September 2, 2019 Labor Day – Pick up will be on September 3

For Monday, November 11, 2019 Veterans Day – Pick up will be on November 12

For Thursday, November 28, 2019 Thanksgiving Day – Pick up will be on December 2

In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.