Laytonsville Historic District Commission Meeting Minutes, November 21, 2022

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION**

**Videoconference Meeting Minutes**

**Monday November 21, 2022**

**Present:**

Charles Hendricks, Chair

Jennifer Sizemore

Andy Drouliskos

**Absent:**

Kris Bradsher

Michael McDonald

**Attendees:**

Samantha and Steven Marstaller

**Opening:**

Chair Hendricks called the meeting to order at 7:37. He noted that a quorum was present.

**New Business:**

Approval of minutes from October meeting: Member Sizemore made a motion to approve the minutes as edited. Member Drouliskos seconded and all approved.

Public Hearing and Action on Historic District Work Permit Application 03-22 for the installation of new windows at 21517 Laytonsville Rd.:

* Mr. Marstaller stated that the windows need to be replaced because, when the storm windows are down, the windows leak terribly. The sills are rotted, and some of the windows are cracked.
* Member Drouliskos agreed that the sills seem to be beyond repair.
* The application is for replacement of eight windows (six on the front and two on the north side). The new windows will have a pine wood frame and will be six-over-six like the existing windows. The storm windows will no longer be needed. A brick mold will likely be needed, though it depends on what the contractor finds when removing the windows. The shutters will probably need to be removed (current material is vinyl); hopefully, they will not get damaged and can be put back on.
* Member Sizemore made a motion to approve the application with the stipulation that, if the shutters need to be removed, they need to be reinstalled or replaced in kind. Chair Hendricks seconded and all approved.

Proposal by the Laytonsville Historical Center to erect with financial support from the town a number of historical markers around town:

* Chair Hendricks shared images of the proposed five signs: The one about the town hall and the one about the water tank behind town hall are the only ones within the historic district. The other three will be in Dolores Miller Park, on the path to Jones Farm Pond in Rolling Ridge, and in Laytonsville Preserve.
* The Town Council had a meeting last Tuesday and considered various expenditures of money under the American Rescue Plan Act. They decided to allocate $12,000 to the historical center to create and install the signs.
* Chair Hendricks will ask the historical center to submit a work permit application when specific information about the signs is available.

Discussion of the work undertaken and anticipated at the Citgo station at 21625 Laytonsville Road:

* Chair Hendricks sent the owner of the Citgo station a letter regarding future asphalt work and has not received a response.

Discussion of the construction underway at Lot 5, Rolling Ridge (21720 Rolling Ridge Lane):

* Chair Hendricks said the house seems to be making slow progress. Member Drouliskos thought they were having trouble getting bricklayers, siding specialists, and other workers.

**Old Business:**

**Open Forum:**

* Susan Phillips (a former HDC member) and her husband sold their house at 21513 Laytonsville Road, and a new owner has moved in.

**Miscellaneous:**

The meeting scheduled for Monday, December 19, 2022, will be cancelled unless there is a work permit application or other urgent business, so the next meeting will likely be Monday, January 16, 2023.

Member Sizemore moved to adjourn the meeting at 8:21. Member Drouliskos seconded, and all approved.

Respectfully submitted,

Jennifer Sizemore