**LAYTONSVILLE HISTORIC DISTRICT COMMISSION**

 **MEETING MINUTES**

**November 19, 2012**

**Roll Call:**

The regular meeting of the Laytonsville Historic District Commission (HDC) was called to order by Chair Wenger at 7:45 p.m.. Commission Members Jill Ruspi and Charley Hendricks, Joann Howes, Michele Shortley, and Alternate Lisa Simonetti were present.

**Attendance:** Guests Jim Ruspi and Mary and Tom Burke were present.

**Minutes:**

The minutes from the meeting of October 15, 2012, were presented and approved.

**Preliminary Statement by Chair:**

The preliminary statement was not read.

**Old Business:**

**Continuance of Hearing HDWP 04-12,** Tom and Mary Burke of 21710 Laytonsville Road. The hearing remained open to further discuss items 4 and 5 from Exhibit 1 as stated below:

4. Restore the exterior back porch with custom wood windows and French doors to match existing windows. Add composite porch decking to create a 10 ft. x 18 ft. porch deck with 6ft. x 18 ft. under the existing roof. Remove the existing lean-to structure.

5. Add two hinged garage doors to small shed on driveway. Add a 48” x 10 ft. extension with a shed roof to frame doors.

With respect to item #4, Mr. Burke presented a new set of drawings that incorporated the proposed extension from the porch. He showed pictures of old houses with extended porches. He noted that although most Victorian homes had front porches, in their case it is not practical. The side porch is a good compromise and in keeping with the era of the house. Mr. Burke added that the additional wood windows would be constructed with mullions to match the rest of the home. He proposed a composite tongue and groove decking material but noted that he would use fir or an exotic wood if mandated by the HDC. The stairs and handrails would be pressure treated wood, painted white. Mr. Burke stated that he was hoping to achieve a 10’ x 18’ porch with a 4 foot roof.

Regarding item #5, Mr. Burke proposed an extension to the existing shed to allow a car to be pulled into it. He proposed hinged garage doors made from pressure treated pine to be painted white. The additional siding will match the existing siding. Mr. Burke proposed that roll roofing be added to the extension and he noted that he could also use barn tin roofing. Member Shortley stated that she preferred red metal roofing to carry from the existing structure.

Member Ruspi made the motion to close the record and Member Hendricks seconded the motion. Vote carried unanimously.

Member Hendricks moved to approve the remaining portion of HDP WP#04-12 relative to items 4 and 5 of Exhibit 1 with the following conditions:

* Relative to restoration of the exterior back porch, the decking is to be wood, steps to be treated wood, the windows facing the porch have mullions that carry with the existing design and are to be painted white.
* The removal of the lean to known as the scut is approved and siding to match will be put in its place.
* Relative to the garage, the 48”x10 ft. shed roof should be metal.

Member Ruspi seconded the motion. Vote carried unanimously.

**New Business:**

Chair Wenger stated that an incomplete application had been received for a shed request at 7321 Brink Road. The resident was asked to complete the application and re-submit.

**Adjournment:** There being no further business, Member Ruspi made the motion to adjourn the meeting which was seconded by Member Howes. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville